



## **DISTRICT CROSS COUNTRY**

Dear Parent/Guardian,

Congratulations! Your child's tremendous effort at House Cross Country has enabled them to represent Montrose Primary School in the District Cross Country to be held at **Lilydale Lake** on **Friday 1st June**.

**The Program is as follows:**

<b>AGE GROUP</b>	<b>START</b>	<b>FINISH</b>
10 & Under Boys	12.30pm	12.50pm
10 & Under Girls	12.45pm	1.05pm
11 Boys	1.00pm	1.20pm
11 Girls	1.15pm	1.35pm
12/13 Boys	1.30pm	1.55pm
12/13 Girls	1.50pm	2.15pm

Students who are attending the District Cross Country will be at Lilydale Lake from **12.00pm-2.40pm**.

**Transport:** Students will be travelling by bus and the cost of the event is \$4.50. Students must bring their lunch, drink bottles, sunscreen, suitable clothing and footwear (A spare pair of socks is recommended). Students who have asthma must bring their own inhaler to the event.

**Parent helpers:** In order for this day to be a success we require the assistance of parent helpers. If you will be attending the day, your assistance would be greatly appreciated. Please indicate on the permission form below if you are able to assist. Helpers need to be at the lake by 12pm.

Montrose Primary School staff undertake a risk assessment for all excursions and develop a risk register to manage potential risks. The risk register may be viewed upon request.

Please **return the permission form and \$4.50 payment to the office by Friday 18th May**.

Thanking you,

Thomay Nicolaou (Physical Education Teacher)



**DISTRICT CROSS COUNTRY**

**Child's Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

I give permission for my child to participate in **District Cross Country** at **Lilydale Lake** on **1<sup>st</sup> June, weather permitting.**

Montrose Primary School is a Child Safe organisation which adheres to the child safe standards. All of our staff and volunteers must agree to abide by our code of conduct which specifies the standards of conduct required when working with children. Any parent helpers selected for this excursion will need to sign the school's Code of Conduct policy and have a current Working with Children Check.

I understand that in the event of serious misbehaviour my child may need to be sent home from an excursion and the costs associated with this are the parent or carer's responsibility.

I authorise the teacher in charge of the excursion to consent, where it is impracticable to communicate with me; to the child receiving such medical or surgical treatment as may be deemed necessary.

**Parent/Guardian Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Medical Information (if necessary):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Anaphylaxis Child

I understand that it is my responsibility as Parent/Guardian to provide on the day of the excursion an additional epipen for my child, should staff need to administer a second dose. The epipen will be given to the teacher on the morning of the excursion.

My contact telephone number on the day is: \_\_\_\_\_

I am available to help during the event

**Payments Details: Cost of activity per child \$4.50 (due Friday 18th May)**

I have pre-paid the Excursion Levy and wish for payment to be taken from this (tick) <input type="checkbox"/>	
<b>OR</b>	
<b><u>Method of Payment :</u></b>  <b>Cash</b>  <b>Cheque</b> <i>(Made payable to Montrose P.S)</i>  <b>Credit Card</b> <i>(Only amounts of \$10 and over)</i>	<b><u>Credit Card Payment Details:</u></b>  <b>Visa                      Bankcard                      Mastercard</b>  <b>Name on Card:</b> _____  <b>Card Number:</b> [ ][ ][ ][ ] - [ ][ ][ ][ ] - [ ][ ][ ][ ] - [ ][ ][ ][ ] <b>CCV:</b> [ ][ ][ ]  <b>Expiry Date                      Amount \$</b> _____ [ ][ ] / [ ][ ]  <b>Signature:</b> _____

\*\*\*\*\***Permission Form Return & Payment**\*\*\*\*\*

**Payment and permission forms need to be received by the school no later than 10am the day before the excursion or at a time stipulated on the permission form.**

- No payment will be accepted after this time due to the processing requirements for the following day
- **Failure to make payment by 10am the previous day will result in students not being taken on the excursion, unless prior arrangements have been made**
- **Money will not be accepted on the morning of the excursion**
- **Students without signed permission forms will not be taken on the excursion**

Parents are welcome to contact the office regarding payment requests for optional activities. Alternative payment options are generally available. Refer to the 'Parent Payment Policy' for detailed information on payment of optional activities.