



MELBOURNE MUESUM GRADES 1 & 2

Dear Parents,

We have organised an excursion to Melbourne Museum for Monday the 7th of August as part of our 'Minibeast' unit of study.

Students will view the new Bug Lab exhibit, as well as have the opportunity to view other parts of the museum. The cost for this activity is \$25, which includes entry into the Museum and Bug Lab exhibit, as well as transport expenses.

Students will need to arrive at school at their usual time, with their fruit, snack, lunch and drink bottle in a small back pack.

Seat-belted buses will leave school at 9.05am and return to school at 3pm.

We ask that permission forms and payment are finalised by Wednesday 26th of July, to alleviate additional pressures with production and to allow for numbers to be confirmed.

Many thanks,

Grade 1 & 2 team



MELBOURNE MUSEUM EXCURSION (Grade 1 & 2)

Child's Name: _____ **Grade:** _____

I give permission for my child to participate in the excursion to Melbourne Museum on Monday 7th August.

Montrose Primary School is a Child Safe organisation which adheres to the child safe standards. All of our staff and volunteers must agree to abide by our code of conduct which specifies the standards of conduct required when working with children. Any parent helpers selected for this excursion will need to sign the school's Code of Conduct policy and have a current Working with Children Check.

I understand that in the event of serious misbehaviour my child may need to be sent home from an excursion and the costs associated with this are the parent or carer's responsibility.

I authorise the teacher in charge of the excursion to consent, where it is impracticable to communicate with me; to the child receiving such medical or surgical treatment as may be deemed necessary.

Parent/Guardian Name: _____ **Signature:** _____ **Date:** _____

Medical Information (if necessary):

Anaphylaxis Child

I understand that it is my responsibility as Parent/Guardian to provide on the day of the excursion an additional epipen for my child, should staff need to administer a second dose. The epipen will be given to the teacher on the morning of the excursion.

My contact telephone number on the day is : _____

Payments Details: Cost of activity per child \$25

I have pre-paid the Excursion Levy and wish for payment to be taken from this (tick) <input type="checkbox"/> OR	
Method of Payment : Cash <input type="checkbox"/> Cheque <input type="checkbox"/> <i>(Made payable to Montrose P.S)</i> Credit Card <input type="checkbox"/> <i>(Only amounts of \$10 and over)</i>	Credit Card Payment Details : Visa <input type="checkbox"/> Bankcard <input type="checkbox"/> Mastercard <input type="checkbox"/> Name on Card: _____ Card Number: [][][][] - [][][][] - [][][][] - [][][][] CCV: [][][] Expiry Date Amount \$ _____ [][] / [][] Signature: _____

*******Permission Form Return & Payment*******

Payment and permission forms need to be received by the school no later than 10am Tuesday 1st August.

- No payment will be accepted after this time due to the processing requirements for the following day
- **Failure to make payment by 10am the previous day will result in students not being taken on the excursion**, unless prior arrangements have been made
- **Money will not be accepted on the morning of the excursion**
- **Students without signed permission forms will not be taken on the excursion**

Parents are welcome to contact the office regarding payment requests for optional activities. Alternative payment options are generally available. Refer to the 'Parent Payment Policy' for detailed information on payment of optional activities.