

Department of Education and Early Childhood Development Proforma

Parent Excursion Consent

To obtain effective consent, schools need to provide sufficient information to parents about the nature of and risks associated with the excursion. Parents must be able to give informed consent to their child's participation in the excursion after considering the risks. Specific information about the excursion should be included here or provided as an attachment. There must be full disclosure. Parents should also be given the opportunity to ask questions.

A risk assessment of all adventure activities must be completed and submitted to the school council as part of the approval process.

Name of school:

Montrose Primary School

Title of excursion:

Grade 5 Ballarat Tour 2019.

Educational purpose of the program:

Out of school educational experience. Develop and build on teamwork, confidence and independence in an outdoor and educational environment. This camp has strong links to the curriculum in grade 5 in particular the history elements.

Details of supervising staff:

2019 Grade 5 teachers Tim Mulhall (first aid), Shannon Tibballs, Rod Clarke will be joined by Andrea Vuculyczck, Kylie Fisher, integration aides and parent helpers as needed.

Costs:

\$360 per student

Name and contact details of the 24-hour school emergency contact:

Principal: Neil Pollard (school) 9728 2203 or (school mobile) 0472 845 353

Departure details

 Departure: Wednesday 22nd May 2019

Time: 9:30am (Approx.)

Where: Burley St (behind gym)

Return details

 Return: Friday 24th May 2019

Time: 3:00pm (Approx.)

Where: Trevallyn Rd entrance (next to music room)

Distance from expert medical care:

5km to Ballarat Hospital, 1 Drummond St N, Ballarat Central VIC 3350 (ph: 5320 4000).

Accommodation arrangements:

Motel Accommodation at Bell Tower Inn, 1845 Sturt St, Ballarat VIC 3350, (ph: 5334 1600)

Travel arrangements:

Seat-belted coach transport to and from all locations included in the Itinerary.

Activities to be undertaken or that may be offered to students throughout the program:

Education session on the Eureka Rebellion, gold pouring demonstration, Red Mine Tour, gold fever educational session, AURA Sound and Light Show, Ballarat Art Gallery goldfields educational program.

Activities within this program present the potential for students to sustain physical injury. The following procedures will be implemented – along with other strategies – to manage the potential risks in the program.

If injury is sustained, Level 2 first-aid member will apply first-aid knowledge and skills to the level of their training. If a more serious incident occurs, professional medical advice/support will be sought.

A risk management plan for this program has been developed by staff and is available for parents to review on request.

Attachments

- Daily itinerary
- Group equipment list (if relevant)
- Clothing list
- Medical form
- Further location descriptions (if applicable)

Student behaviour

'I understand that in the event of my son's/daughter's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be sent home. I further understand that in such circumstances I will be informed and that any costs associated with his/her return will be my responsibility.'

'I also consent to my child being photographed and/or visual images of my child being taken during activities by the school for use in the school's publications, school's website or for publicity purposes without acknowledgment and without being entitled to any remuneration or compensation.' [Strike out if you do not consent]

Student accident insurance

The Department of Education does not provide student accident cover. Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.

Parent consent

I have read all of the above information provided by the school in relation to the Grade 5 Ballarat Tour including any attached material.

I give permission for my daughter/son _____ (full name) to attend.

Parent/guardian: _____ (full name)

_____ (signature) _____ (date)

In case of emergency I can be contacted on:

_____ OR:

Note: Parents should also complete the 'Confidential medical information for school council approved school excursions'.