

Department of Education and Early Childhood Development Proforma

Parent Excursion Consent

To obtain effective consent, schools need to provide sufficient information to parents about the nature of and risks associated with the excursion. Parents must be able to give informed consent to their child's participation in the excursion after considering the risks. Specific information about the excursion should be included here or provided as an attachment. There must be full disclosure. Parents should also be given the opportunity to ask questions.

A risk assessment of all adventure activities must be completed and submitted to the school council as part of the approval process.

Name of school:

Montrose Primary School

Title of excursion:

Grade 3 Camp – Oasis Camp

Educational purpose of the program:

Students will develop new, positive relationships. They will attempt activities that may push them to their personal limits and take them out of their comfort zone.

Details of supervising staff:

Melissa Sutherland (Camp Leader), Rebecca Cross, Rohan Hawthorne, Xavier Nowicki, Julia Kennedy. Parents will be notified of any further staff members attending closer to the camp date.

Costs:

The cost for this camp is \$130.

Name and contact details of the 24-hour school emergency contact:

Melisa Sutherland will have a school mobile phone. The number will be provided closer to the date of the camp.

Departure details

Monday 16th September 2019, 9.30am Burley Street, Montrose

Return details

Parents are to collect their students from Oasis Camp, Monbulk Road, Mt Evelyn at 2.30pm on Tuesday 17th September.

Distance from expert medical care:

Maroondah Hospital is 15km away. Mt Evelyn Medical Clinic is 1.5km away and Ambulance Victoria are easily accessible.

Accommodation arrangements:

The students will be staying in cabin style accommodation with boys and girls sleeping in separate cabins.

Travel arrangements:

The students will be driven by bus to the camp. Parents are to collect their children at the conclusion of the camp: 2.30pm

Adventure activities to be undertaken or that may be offered to students throughout the program:

Archery, Low Ropes Course, Flying Fox, Initiatives Course.

Activities within this program present the potential for students to sustain physical injury. The following procedures will be implemented – along with other strategies – to manage the potential risks in the program.

Montrose PS will have a certified Level 2 First Aid staff member attending the camp. Higher risk activities are run by the qualified staff members provided by Oasis Camp.

A risk management plan for this program has been developed by staff and is available for parents to review on request.

Attachments

- ☐ Daily itinerary
- ☐ Group equipment list (if relevant)
- ☐ Clothing list
- ☐ Medical form
- ☐ Further location descriptions (if applicable)

Student behaviour

'I understand that in the event of my son's/daughter's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be sent home. I further understand that in such circumstances I will be informed and that any costs associated with his/her return will be my responsibility.'

ICT/Photograph consent

'I agree to my child using the Internet and computer network in accordance with the same Internet student users agreement that applies at their current school.' [Strike out if you do not consent]

'I also consent to my child being photographed and/or visual images of my child being taken during activities by the school for use in the school's publications, school's website or for publicity purposes without acknowledgment and without being entitled to any remuneration or compensation.' [Strike out if you do not consent]

Consent for emergency transportation

'In the event of an emergency I consent to my child being transported in a privately owned vehicle driven by a member of the supervisory staff listed above.'

Student accident insurance

The Department of Education does not provide student accident cover. Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.

Parent consent

I have read all of the above information provided by the school in relation to the Grade 3 Camp – Oasis Camp, including any attached material.

Montrose Primary School is a Child Safe organisation which adheres to the child safe standards. All of our staff and volunteers must agree to abide by our code of conduct which specifies the standards of conduct required when working with children. Any parent helpers selected for this excursion will need to sign the school's Child Safety Code of Conduct policy.

I understand that in the event of serious misbehaviour my child may need to be sent home from an excursion/camp and the costs associated with this are the parent or carer's responsibility.

I give permission for my daughter/son _____ (full name) to attend.

Parent/guardian: _____ (full name)

_____ (signature) _____ (date)

In case of emergency I can be contacted on:

_____ OR:

Note: Parents should also complete the 'Confidential medical information for school council approved school excursions'.