Dear Parents/Guardians,

In Term 4, we will take the Grade 4 students to Phillip Island Adventure Resort for our school camp. The camp has been booked from Wednesday 13th November to Friday 15th November. The children will be staying in rooms provided with heating and cooling, as well as shower and toilet facilities.

Some of the adventure activities the children will enjoy are: giant swing, circusron, canoeing and raft building. We will also stop for lunch at Churchill Island, see the Penguin Parade, visit Smith’s Beach and encounter koalas at the Koala Conservation Centre. This fully catered camp offers your child a number of unique experiences, many of which complement our Grade 4 focus on independence, responsibility and resilience, as well as furthering your child’s social education.

The cost of the camp is $286 per child.

We ask that the deposit be paid by **Friday 23rd August** and final payment no later than **Friday 25th October**. This allows us to confirm room numbers for boys and girls with the tour group, organise the cabin groups and then send home the camp booklet with all the information.

<table>
<thead>
<tr>
<th></th>
<th>Payment Schedule</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Deposit</td>
<td>Friday 23rd August</td>
<td>$50</td>
</tr>
<tr>
<td>Final Payment</td>
<td>Friday 25th October</td>
<td>$236</td>
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If you wish to pay in instalments please contact Sue at the office.

To confirm your child’s place on camp, a **NON-REFUNDABLE DEPOSIT of $50** needs to be paid by **FRIDAY 23rd August**.

**Please Note:** The full payment and permission forms need to be received by the school no later than Friday 25th October. Failure to do so will result in your child being unable to attend camp. *Please refer to the Excursion Policy and Parent Payment Policy for detailed information on payment of optional activities.*

*If you already know that your child is definitely not going on camp, can you please discuss it with your child’s teacher as soon as possible!*

Cheers,

Grade 4 Team
(Adam Benner, Xavier Nowicki, Mia Schubert and Jennifer Tesselaar)
Child’s Name: ___________________________ Grade: ________________

I give permission for my child to attend the Grade 4 camp to Phillip Island Adventure Resort from Wednesday 13th November to Friday 15th November, 2019.

PLEASE NOTE: NON-REFUNDABLE DEPOSIT MUST BE PAID TO THE SCHOOL BY FRIDAY 23rd AUGUST.

Payments Details: Grade 4 Camp Deposit $50 ($286 if you wish to pay in full)

☐ I wish to pay the $50 deposit.

☐ I wish to pay the full $286.

Method of Payment: ☐ Cash ☐ Cheque (Made payable to Montrose P.S.) ☐ Credit Card

☐ I have pre-paid the excursion levy and wish for payment to be taken from this.

Credit Card Payment Details:

<table>
<thead>
<tr>
<th>Name on Card: ____________________________________________</th>
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<tbody>
<tr>
<td>Card Number: ___________________________ Expiry Date: __<em><strong>/</strong></em></td>
</tr>
<tr>
<td>CVV: (found on back of card) ___________________________</td>
</tr>
</tbody>
</table>

Amount $ ___________________ Signature: _______________________

Please Note: The full payment and permission forms need to be received by the school no later than Friday 25th of October. Failure to do so will result in your child being unable to attend camp. Please refer to the Excursion Policy and Parent Payment Policy for detailed information on payment of optional activities.

Permission Form Return & Payment

- No payment will be accepted after 26th October due to the processing requirements.
- Failure to make payment by 26th October will result in students not being taken on the camp, unless prior arrangements have been made
- Money will not be accepted on the morning of the camp
- Students without signed permission forms will not be taken on the camp

Parents are welcome to contact the office regarding payment requests for optional activities. Alternative payment options are generally available. Refer to the ‘Parent Payment Policy’ for detailed information on payment of optional activities.
Confidential Medical Information for School Council Approved Excursions

The school will use this information if your child is involved in a medical emergency. All information is held in confidence. The medical information on this form must be current when the excursion/program is run.

Parents are responsible for all medical costs if a student is injured on a school approved excursion unless the Department of Education and Training is found liable (liability is not automatic). Parents can purchase student accident insurance cover from a commercial insurer if they wish to.

Excursion/program name: Grade 4 Camp – Phillip Island Adventure Resort
Date(s): Wednesday 13th – Friday 15th November, 2019

Student’s full name:

Student’s address: _____________________________
Postcode: ____________________________

Date of birth: ____________________________ Year level: ____________________________

Parent/guardian’s full name:

Emergency telephone numbers: After hours ____________________________ Business hours ____________________________

Name of person to contact in an emergency (if different from the parent/guardian):

Emergency telephone numbers: After hours ____________________________ Business hours ____________________________

Name of family doctor: ____________________________
Address of family doctor: ____________________________
Phone number: ____________________________

Medicare number: ____________________________

Medical/hospital insurance fund: ____________________________ Member number: ____________________________

Ambulance subscriber? □ Yes □ No If yes, ambulance number: ____________________________

Is this the first time your child has been away from home? □ Yes □ No

Please tick if your child is living with any of the following health conditions:

□ Asthma (if ticked complete Asthma Management Plan)
□ Anaphylaxis (if ticked review and update the Individual Management Plan for the camp or excursion)
□ Bed wetting □ Blackouts □ Diabetes □ Dizzy spells □ Migraine
□ Heart condition □ Sleepwalking □ Travel sickness □ Fits of any type
□ Other: ____________________________

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**Swimming ability**

*Please tick the distance your child can swim comfortably.*

- ☐ Cannot swim (0m)
- ☐ Weak swimmer (<50m)
- ☐ Fair swimmer (50-100m)
- ☐ Competent swimmer (100-200m)
- ☐ Strong (200m+)

**Allergies**

*Please tick if your child is allergic to any of the following:*

- ☐ Penicillin
- ☐ Other Drugs: __________________________
- ☐ Foods: ________________________________
- ☐ Other allergies: ________________________

What special care is recommended for these allergies?

____________________________

Year of last tetanus immunisation:

(Tetanus immunisation is normally given at five years of age (as Triple Antigen or CDT) and at fifteen years of age (as ADT))

**Medication**

Is your child taking any medicine(s)?  ☐ Yes  ☐ No

If yes, provide the name of medication, dose and describe when and how it is to be taken.

____________________________

**I give permission for Panadol to be administered if deemed necessary on camp ☐ Yes ☐ No**

All medication must be given to the teacher-in-charge. All containers must be labelled with your child’s name, the dose to be taken as well as when and how it should be taken. The medications will be kept by the staff and distributed as required. Inform the teacher-in-charge if it is necessary or appropriate for your child to carry their medication (for example, asthma puffers or insulin for diabetes). A child can only carry medication with the knowledge and approval of both the teacher-in-charge and yourself.

**Medical consent**

Where the teacher-in-charge of the excursion is unable to contact me, or it is otherwise impracticable to contact me, I authorise the teacher-in-charge to:

- Consent to my child receiving any medical or surgical attention deemed necessary by a medical practitioner.
- Administer such first-aid as the teacher-in-charge judges to be reasonably necessary.

Signature of parent/guardian (named above)____________________________

Date:

The Department of Education and Training requires this consent to be signed for all students who attend government school excursions that are approved by the school council.

**Note:** You should receive detailed information about the excursion/program prior to your child’s participation and a Parent Consent form. If you have further questions, contact the school before the program starts.
Phillip Island Camp Expectations

Please carefully read the expectations listed below. Together with your parents, sign the agreement and return to your Grade 4 teacher.

- Listen to and follow ALL instructions from teachers, parents and camp staff.
- Follow ALL school rules.
- Be kind and thoughtful to others.
- Look after your own belongings and respect camp property.
- Be on time for your breakfast, lunch and dinner duty and work hard.
- Join in and have fun on activities.
- Lights out means it is time for quiet and time to sleep (you’ll need it!).

Agreement

- When I am at school camp, I agree to follow all camp rules.
- I will be courteous and kind to everyone.
- I will listen carefully and obey all instructions given.
- If I do not honour this agreement, I will accept the consequences (which may include sitting out of activities or removal from my chosen cabin group – or my parents being called to collect me!).

Student Signature: _________________________________________

Parent Signature: ____________________________________________

Date: ___________________________
Phillip Island Adventure Resort Information

PLEASE KEEP THIS NOTICE!

- The date for Grade 4 Camp is **Wednesday 13th to Friday, 15th November**.

- Phone Number (ONLY for emergencies): (03) 5952 2417

- A drink bottle, play lunch and lunch are needed for the first day.

- Students must arrive at school by **8:30am** on Wednesday. Busses will depart at **9:00am sharp**!

- Each student needs a **sleeping bag** and **pillow**. Please do not pack only a blanket. Consult the 'What to Bring' sheet for more information.

- Children wear **free dress** for camp.

- Cabin/Activity groups will be announced upon arrival at camp.

- ABSOLUTELY NO electronic games, iPods or iPads are allowed.

- ABSOLUTELY NO lollies, chips or other junk food are allowed at camp. Ensure your child has not packed any of these items.

- **Cameras are not advisable.** However, if your child brings a camera, the school will not be responsible for its management or for damages.

- Please be sure to fill out the permission, medical and dietary forms thoroughly, including **emergency phone numbers**. Be prompt in returning these to the school.

- All medication, including Ventolin and epipens, must be given to Mr. Nowicki on the morning of camp.
WHAT TO BRING

**ESSENTIAL CLOTHING & EQUIPMENT:**

- SUN HAT
- WATER BOTTLE
- SNEAKERS
- EXTRA (OLD) PAIR OF SNEAKERS
- TEDDY
- RAIN COAT
- WARM JUMPER

**OTHER CLOTHES:**

- LONG PANTS
- JUMPER
- SHORTS
- BATHERS
- PYJAMAS
- UNDERWEAR x3
- SOCKS x3
- T-SHIRTS x3
  (Must have proper sleeves
  No singlets or cut-off tops)

**SLEEPING:**

- SLEEPING BAG
- PILLOW

**TOILETRIES:**

- SOAP
- TOOTHBRUSH
- TOWEL
- HAIR BRUSH
- TOOTHPASTE
- *SUNSCREEN*
- *ROLL-ON DEODORANT (No aerosol)*

**PERSONAL EQUIPMENT:**

- TORCH
- THONGS
- SLIPPERS
- SUNGLASSES
- PLASTIC BAG FOR DIRTY / WET CLOTHES!

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**NOTES**

- ALL PERSONAL ITEMS AND BAGGAGE SHOULD BE CLEARLY NAMED.

- NO ELECTRONIC DEVICES OR LOLLIES ARE TO BE BROUGHT ON CAMP!

- ALL MEDICATION, INCLUDING VENTOLIN AND EPIPENS ARE TO BE GIVEN TO MR. NOWICKI ON THE WEDNESDAY MORNING OF CAMP.

- CAMERAS WILL POSE A NUISANCE TO CARRY AROUND SO WE RECOMMEND NOT BRINGING ONE

- STUDENTS SHOULD PRACTISE ROLLING UP THEIR SLEEPING BAG PRIOR TO CAMP!