

Dear Parent,

Montrose Primary School is looking forward to a great year of teaching and learning in 2021 and would like to advise you of the parent payment arrangements.

We make every effort to keep the cost of items and activities to a minimum and affordable for all parents.

We are again utilising the services of Ross Office Supplies to coordinate our Student Pack ordering and collection of money for class materials, voluntary contributions and excursion levies.

This service will again offer the flexibility for parents to order less, or more stationery if required. There is also the option for home delivery or pick up from the school.

Please find the details outlining dates and the process for ordering attached to this email.

If you have any questions, we are happy to help at the office.

Financial Support for Families

Montrose Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Payment plans – which can be arranged at the office
- the Camps, Sports and Excursions Fund
- State School's Relief Fund

For a confidential discussion about accessing these services, in cases of financial hardship, or if you would like to discuss alternative payment arrangements, contact either Sue Guthrie or Linda Campbell on Phone: 9728 2203 | Email: montrose.ps@education.vic.gov.au

Payment Methods

Payment is made through the Ross Office Supplies site – the flyer with full instructions is attached to this email. Parents/guardians are welcome to purchase identical items themselves. Itemised lists of student packs and bulk materials are available on the school's web site.

Please note that 100% of monies collected for Excursion Levies and Voluntary Contributions goes to the school.

For further information on the Department's Parent Payments Policy please see a one page overview attached.

Yours sincerely,

Kylie Fisher

Principal