



Melbourne Zoo with Wildlife Exploration

COST = \$31

The following excursion is on offer to your child: **What Living Things Need to Survive** at the **Melbourne Zoo, Elliot Ave, Parkville** on **Wednesday 22nd of May 2019**

In Term 2, Prep students are exploring the Integrated Unit “What Living Things Need to Survive” To coincide with this unit we have organised an excursion to the Melbourne Zoo including a Wildlife Exploration Lesson provided by the educators at the Melbourne Zoo. This excursion will take the place of the Melbourne Aquarium Excursion that was previously organised in Prep. This excursion supports the Science Curriculum at Foundation and teaches students to be active in the conservation of our environment.

Buses will depart at 9:00am and return to school by 3:00pm. It is important that students are at school by 8:45am to allow time for marking the roll and organising badges etc.

Students will be required to bring a **small back pack** on the day that they will be able to carry with them as they walk around the Zoo. In this back pack they will need:

- Snack and Lunch
- Water bottle
- Sunscreen and hat in case of warm weather
- A coat or parker in case of rain
- Asthma puffer (if applicable)

Payment and permission forms need to be received by the school no later than 10am on Monday the 20th of May

Montrose Primary School is a Child Safe organisation, which adheres to the child safe standards. All of our staff and volunteers must agree to abide by our code of conduct, which specifies the standards of conduct required when working with children. Any parent helpers selected for this incursion will need to sign the school’s Child Safety Code of Conduct policy and have a current Working with Children check.

Montrose Primary School staff undertake a risk assessment for all excursions and develop a risk register to manage potential risks. The risk register may be viewed upon request.

We will require parent/guardians to help on the day including travelling in the bus to and from the excursion and supervising a small group. Due to the nature of the excursion it is important that our helpers are able to provide their complete attention therefore, we ask that younger siblings are not brought on the excursion.

Below is the return notice to offer to be a parent/guardian helper. It is a requirement that the helpers are parents/guardians and that they have signed the Montrose Primary Child Safety Code of Conduct and have a current Working with Children Check filed at the school office.

Helpers will be selected in a fair and consistent manner.



FOUNDATION MELBOURNE ZOO EXCURSION 2019
PARENT HELPER RETURN SLIP

I, _____ parent/guardian of _____ in Prep _____

Would like to offer my help for the Foundation Excursion to the **Melbourne Zoo** on **Wednesday May 22nd 2019** from **9:00am – 3:00pm.**

I am able to attend on the bus and supervise a small group at the location.

I understand that I must sign the Montrose Primary Child Safety Code of Conduct and have a current Working With Children Check filed with the school office.

My contact details: _____

Signed: _____ Date: _____

**Please return this slip directly to your child’s teacher (the permission slip can be returned to your child’s teacher or directly to the office)*



Melbourne Zoo with Wildlife Exploration

PERMISSION SLIP

COST = \$31

Child's Name: _____ Grade: _____

I give my child permission to attend **What Living Things Need to Survive** excursion at **Melbourne Zoo** on **Wednesday the 22nd of May 2019**.

I understand that in the event of serious misbehaviour my child may need to be sent home from an excursion and the costs associated with this are the parent or carer's responsibility.

I authorise the teacher in charge of the excursion to consent, where it is impracticable to communicate with me; to the child receiving such medical or surgical treatment as may be deemed necessary.

Parent/Guardian Name: _____ Signature: _____ Date: _____

My contact telephone number on the day is : _____

Medical Information (if necessary): _____

Anaphylaxis Child

I understand that it is my responsibility as Parent/Guardian to provide on the day of the excursion an additional epipen for my child, should staff need to administer a second dose. The epipen will be given to the teacher on the morning of the excursion.

Payments Details: Cost of activity per child = \$31

Method of Payment: Cash Cheque (Made payable to Montrose P.S.) Credit Card (For payments over \$10)

I have pre-paid the Excursion Levy and wish for payment to be taken from this.

<u>Credit Card Payment Details :</u>			<input type="checkbox"/> Visa	<input type="checkbox"/> Bankcard	<input type="checkbox"/> Mastercard											
Name on Card: _____																
Card Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Expiry Date:	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>											
CVV: (found on back of card)	<input type="text"/>	<input type="text"/>	<input type="text"/>	Amount \$	_____		Signature:	_____								

Payment needs to be received by the school **no later than the time and day stipulated above**.

- No payment will be accepted after this time due to the processing requirements
- **Failure to make payment by the stipulated time and day will result in students not participating in the excursion**, unless prior arrangements have been made
- **Money will not be accepted on the morning of the excursion**

Parents are welcome to contact the office regarding payment requests for optional activities. Alternative payment options are generally available. Refer to the 'Parent Payment Policy' for detailed information on payment of optional activities.